

Fall 2022 Housing Waitlist Information

Waitlist Instructions

- ▶ Log into my.tcu.edu
- ▶ Click on Student Services
- ▶ Click on Housing Portal
- ▶ Click on Housing Waitlist

Questions?

- ▶ Video: Watch the attached video tutorial (no audio)
- ▶ Call: 817-257-7865
- ▶ Email: housing@tcu.edu (include your TCU ID# in all email communications)
- ▶ Website: www.housing.tcu.edu
- ▶ Office: PE Clark Hall in Worth Hills; M-F; 8am-5pm
- ▶ Stop by: Carter Tech Center; Mondays & Thursdays; 9am-4pm



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Waitlist Information

- ▶ Submitting a waitlist request is not required. It allows our staff to know your preferences for an assignment or room change.
- ▶ You can only submit a waitlist request once you have a completed Housing/Dining Application on-file.
- ▶ You will receive a confirmation email once you submit your waitlist request.
- ▶ All members of a Roommate Group must submit a waitlist request to be considered for a room change.
- ▶ If you want to edit any information on your original waitlist request, you can log back in and do so. Your original request will be overwritten, but your original submission date will be honored.
- ▶ We recommend selecting different hall preferences (example: Commons, TBPW, Worth Hills not all buildings in the Commons.)
 - ▶ Example: If you select King Hall as your Hall Preference 1 and that building is full, our staff will look at other halls in the Commons to try and accommodate your request.
- ▶ Our office will communicate with you via TCU Email for waitlist offers and updates.