



STUDENT AFFAIRS

Housing & Residence Life

## Campus Housing License Fall 2023-Spring 2024 Academic Year

### TERMS OF LICENSE

This is a **full academic-year** housing license to occupy a space in Texas Christian University's residential community or a master-leased property for Fall 2023 and Spring 2024. The occupancy period begins when you move-in on an approved move-in day. The occupancy period ends the day after May Commencement. **Any early arrivals or late check outs must be approved by the Housing & Residence Life Office.** If you have not checked into your room before 8:00am (CDT) on the first-class day, your space may be cancelled and you will be held financially responsible for room charges for the upcoming semester.

### MOVE-IN

You will receive a specific move-in timeslot (date and time) from Housing & Residence Life to know when you should arrive on-campus to get your key and take occupancy of your room. This information will be sent to your TCU email.

### RATE AGREEMENT & PAYMENT

You understand that by paying or receiving a waiver of the non-refundable Enrollment Deposit, you are agreeing to all terms and conditions of this academic-year Campus Housing License. Housing and dining charges are billed on a per semester basis. Rates can be found at [www.housing.edu](http://www.housing.edu).

### RESIDENCY REQUIREMENT

You are required to live in a Texas Christian University residential community or a master-leased property for your first and second years out of high school, unless you meet one of the following criteria:

\*21 years of age or older before the first-class day

\*Enrolled in fewer than 9 hours

\*Living with your parent/legal guardian within 30 miles from campus

\*Veteran

\*Married and/or dependent children living with you

\*1<sup>st</sup> semester transfer student at TCU

### FIRST-YEAR HOUSING

To accommodate the incoming first-year class, students will be assigned into a variety of room types (singles, doubles, triples, and quads). In some cases, students may be assigned to converted study lounges in residential halls.

### TRANSFER STUDENTS

Housing for transfer students is not guaranteed. Once you complete the Housing/Dining Application, you will be notified if space becomes available.

### ELIGIBILITY

You understand that in order to be eligible for occupancy within a Texas Christian University residential community or a master-leased property, you must be enrolled in at least nine (9) credit hours **and** be in good financial standing at Texas Christian University. If you are under the age of 17 or over the age of 25, you must be approved to occupy a space by the Executive Director of Housing & Fraternity/Sorority Life or his/her designee.

### UNIVERSITY SPACE/REASSIGNMENT

You understand that you are entering into an agreement to occupy a space within the residential community at Texas Christian University and that placement in a particular hall and/or with a particular roommate is not guaranteed. You understand that Housing & Residence Life reserves the right to reassign you to a different space or adjust the occupancy of your room to maximize space utilization or satisfy other Texas Christian University needs. You are not permitted to assign or sublet your space (i.e.: Air B-n-B, etc).

### POLICIES & PROCEDURES

You understand and agree to abide by all rules, regulations, policies and procedures pertaining to Texas Christian University students as outlined in the *TCU Student Handbook* found online at <https://deanofstudents.tcu.edu/student-handbook/> and housing policies, found online at [www.housing.tcu.edu](http://www.housing.tcu.edu). Students who are found to be in violation of university policy may be required to change room assignments or vacate university housing, as directed by Housing & Residence Life.

### ACCOMMODATIONS

If you are seeking an accommodation based on disability, please contact the Student Access & Accommodation Office at 817-257-6567 for information regarding the application process.



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### TITLE IX STATEMENT

Texas Christian University (TCU) is committed to providing a positive learning, living and working environment free from discrimination and harassment. In support of this commitment, TCU prohibits a range of behaviors, including unlawful discrimination and harassment based on age, race, color, religion, sex, sexual orientation, gender, gender identity, gender expression, national origin, ethnic origin, disability, predisposing genetic information, covered veteran status, and any other basis protected by law, except as permitted by law. TCU also prohibits unlawful sexual and gender-based harassment and violence, sexual assault, intimate partner violence, and stalking (collectively referred to herein as "Prohibited Conduct").

### PERSONAL PROPERTY INSURANCE

You understand that Texas Christian University does not provide any insurance coverage for your benefit and is not responsible for theft, destruction, damage, loss of money, valuables or other personal property belonging to you or in your custody for any cause, whether such loss occurs in my room or residential community. You are responsible for insuring your personal belongings, including losses due to fire, smoke, water, natural disaster, theft or vandalism.

**ASSIGNMENT CANCELLATION POLICY** *(Cancellation fees do not apply to students who withdraw from TCU)* \*\*If you have not been assigned at the time of your cancellation, you will not be assessed a cancellation fee.\*\*

#### Cancellation Schedule

**Before May 1**

**May 2 – June 1**

**June 2 – July 1**

**July 2 – Move-In**

**After Move-In**

#### Cancellation Fees

**No Cancellation Fee**

**\$2,000 Cancellation Fee**

**\$3,000 Cancellation Fee**

**\$4,000 Cancellation Fee**

**Full Semester Charges**

You understand that this is a **FULL ACADEMIC YEAR** housing agreement and you cannot move off campus for the spring semester while remaining a TCU student (unless you meet one of the approved criteria below):

\*Participation in a TCU Study Away Program

\*Marriage (copy of valid marriage license required)

\*Moving home to live with your parent/legal guardian within 30 miles of campus

\*Withdrawal from TCU

\*Graduation

\*Part-time enrollment

### CHECKING OUT

You understand that if your student status at Texas Christian University is changed due to part-time enrollment or withdrawal, you must completely check out of your housing space within 48 hours. You will be responsible for the pro-rated housing and dining charges accrued upon the time of your check-out. In addition, you are responsible for any additional cleaning costs and/or damages incurred and any charges will be posted directly to your student account.

### DINING PLAN REQUIREMENT

You understand that all campus residents are required to have a dining plan, except Juniors and Seniors living in the Tom Brown/Pete Wright Apartments, Sandage/McCart Apartments, Village East Apartments, GrandMarc Apartments, Liberty Lofts Apartments, or the Officer Floor in Worth Hills Village. If you neglect to select a dining plan, you will be assigned a plan. You understand that the off-campus Frog Bucks program is managed by a third-party entity (CBORD) and not Texas Christian University. You understand that CBORD will not provide your personally identifiable information to third parties or mass marketers without your consent. You agree to allow your Frog Bucks transaction information to be shared with CBORD. You understand there are no refunds of any unused campus cash or frog bucks that come with the university dining plan at the end of the spring semester.

### INDEMNIFICATION

Each student, the subject to this License, agrees to indemnify and hold Texas Christian University, its officers, directors, employees and agents (collectively the "Indemnities") harmless from any claims or causes of action brought against the Indemnities for any loss suffered by the Indemnities as a result of any breach of this License by any student or as a result of any act or omission of any student.

### FINAL DISCLOSURE

By accepting this License, you agree that you have read and understand the terms, conditions, and stipulations of this Campus Housing License, the TCU Student Code of Conduct, and all TCU Housing policies.