



STUDENT
AFFAIRS

Housing & Residence Life

2024-2025 HRL Lead Resident Assistant (LRA) Presentation & Interview Instructions

The Office of Housing and Residence Life (HRL) is excited that you have a continued interest to work with us and are looking to serve in one of our top student leadership positions in the 2024-2025 academic year! This position works directly with the Hall Director to mentor and be a resource for Resident Assistants. We look forward to learning more about you through this experience.

Below you will find more information related to the Lead Resident Assistant (LRA) process, timeline, and checklist to guide you. We encourage you to read the information thoroughly and reach out if you have any specific questions. We wish you all the best, and we look forward to connecting with you through this selection process!

A Lead Resident Assistant (LRA) is considered to be someone who has served in the RA role through Fraternity & Sorority Life or Housing and Residence Life for 2+ semesters by August 2024 at Texas Christian University. For the full position description visit the [HRL Work With Us](#) website.

How to Apply:

- ☐ **Supervisor Meeting:** Meet with your current supervisor to determine if this is something you should pursue. Discuss pros and cons, strengths and opportunities for growth, and how to tell your story/share transferrable skills for this position.
- ☐ **Attend an Optional Info Session:** All new LRA candidates are encouraged to attend 1 information session to learn more about the position and determine if this is something you should pursue. You will have time to meet members of the Student Staff Personnel Committee, learn about the position and learn about the upcoming selection process.
 - **Friday, 11/17 @ 3:30pm (Housing & Residence Life – Conference Room)**
 - **Wednesday, 11/29 @ 5:30pm (Housing & Residence Life – Conference Room)**
 - **Thursday, 12/7 @ 4:30pm (Housing & Residence Life – Conference Room)**
- ☐ **Complete the Online Application:** Complete the [LRA application](#) no later than **Friday, December 15, 2023**.
- ☐ **Sign Up for Your Time & Create Poster/Table Presentation:** All LRA candidates will create a poster/table presentation for LRA selection. This portfolio presentation will ask you to reflect on your HRL experience, share your why behind your interest, and share your perspective on different elements of the LRA position. Following your presentation, a panel of Hall Directors will lead a question-and-answer portion with you.
 - The LRA portfolio presentations will be held on **Thursday, January 11, 2024**.
 - Staff will check application materials, position requirements and your eligibility prior to sending you information about LRA poster/table presentations.
 - Information for the LRA poster/table presentations will be emailed to you after applications close on December 15, 2023.

- **LRA Notification:** All new LRA candidates will receive their offer letters no later than **January 25, 2024** and must accept or decline their offer by **Sunday, January 28, 2024.**

Failure to complete any part of the application or selection process requirements will remove you as a candidate for consideration.

Questions about this process? Contact Norma Ramirez at norma.ramirez@tcu.edu or 817-257-6904.