



STUDENT AFFAIRS

Housing & Residence Life

Student Well Being Policies and Procedures

Accidents and Other Illnesses

The Brown-Lupton Health Center is open with limited services at 8 a.m., with full services available for student use from 9 a.m. - 11:30 a.m. and 1 p.m. - 4:30 p.m., Monday through Friday. The Health Center is closed on weekends and holidays. If there is an accident or health-related incident, contact your RA, CRA, AHD, HD, or PC immediately, or call ext. 7777 for emergency assistance. Click on the following link for more information about the services of the Brown-Lupton Health Center.

Emergency Calls - In most instances, calling TCU Police (817/257-7777) in an emergency is the most appropriate approach.

Fire Safety

A fire in a residence hall can endanger the lives of hundreds of people and destroy personal and university property. Fire safety should not be taken for granted. Every member of the campus has a responsibility to help prevent fires. Every student should be aware of potential fire hazards and know proper emergency procedures and phone numbers. The leading fire hazards in a residence hall include open flames (such as candles), decorations, trash, flammable liquids, halogen lamps, small extension cords and appliances. Arson is the leading cause of campus fires, resulting in needless deaths across the country each year. False alarms are also one of the greatest hazards. They create a mood of apathy, which leads to slow reactions in the case of a real fire. Please take the necessary precautions to ensure that your room does not have fire hazards. Keep your room as uncluttered as possible. Use your appliances carefully. Report opened fire doors, blocked exits and accumulated trash to hall staff.

Your residence hall is equipped with several fire safety features with which you should be familiar. Fire alarms and smoke detectors are located throughout the building. Know where these are located and how they operate. Every hall has an escape plan for every resident, which is discussed at your mandatory all-hall meeting during the first week of each semester. A fire drill will be held early in the semester to practice escape procedures. Fire doors should be kept closed at all times.

Fire Alarm Evacuation Procedures

Whenever a fire alarm sounds, normal evacuation procedures must be followed. All occupants are required to leave the building and may not return unless told to do so by TCU Police or fire officials. A complete floor-by-floor, room-by-room check will be made of the building by TCU Police and/or fire officials. Occupants must remain outside the building during this check. Any individual who fails to evacuate a building after a fire alarm has sounded will be subject to appropriate disciplinary action. Smoke, not heat or flames, is the major cause of casualties in residence hall fires, and an orderly and prompt evacuation is critical.



Other Emergency Procedures

Emergency situations in residence halls can be dangerous. Therefore, various precautions are taken to ensure that all students know what to do when an emergency situation arises. You are required to participate in ALL evacuation or emergency drills, fire or otherwise. Failure to participate will result in disciplinary action.

Exterior Doors

Since the residence hall is a community, everyone shares the responsibility for security of the building and its many residents. All doors are locked 24 hours a day. You must use your ID card to enter your hall. You should be aware that tampering with the security of a residence hall, such as propping doors open, affects the safety of all residents and is taken very seriously. Disciplinary action can result from such violations.

Personal Safety and Security

Students should take precautions to assure protection of their person and property. It is your responsibility to protect yourself and the possessions in your room. Remember to lock your door and windows when you leave, even if only for a short time. The university does not accept responsibility for the loss or damage of personal property.

Suspicious Persons

If you notice someone in your hall that does not belong, is behaving in a suspicious manner, or both, please contact a hall staff member immediately. If no one is available, or the person is displaying dangerous or threatening behavior, call TCU Police at 817-257-7777. Do not confront the person yourself.

Tornadoes

Texas is subject to tornadoes, particularly (though not exclusively) from March through September. The University works with Civil Defense to determine shelter areas on campus and educate staff on appropriate procedures. Each residence hall office is equipped with emergency Weather Service radio equipment. Your hall director will explain the tornado alert signal and direct you to the designated shelter in your hall in the event of a tornado sighting. When the tornado alert signal sounds, you should:

1. Move quickly and quietly to the designated shelter area in your building.
2. Keep calm and listen for instructions.
3. Take one of the following positions:
 1. sitting with head between knees and hands covering head, or
 2. kneeling with hands covering head and eyes.
4. Stay in the designated area until the official "all clear" is given.

Walking or Jogging Alone

You can significantly reduce the chance of becoming a victim of crime by using the buddy system. Walking with at least another person at night or when in unfamiliar areas makes you less of a target for criminals. Make it a point to know where emergency telephones are located throughout the campus and do not hesitate to use them should you feel at risk or witness a crime. Notify TCU Police at 817-257-7777 immediately if anyone on campus has bothered you, followed you, harmed or attempted to harm you. TCU Police officer escorts are offered 24 hours a day, 7 days a week, student escorts operate between the hours of 8:00 pm and 1:00 am.