

Fall 2018 Continuing Student Housing Application

OFFICE: PAMELA & EDWARD CLARK HALL

PHONE: (817)257-7865

EMAIL: HOUSING@TCU.EDU

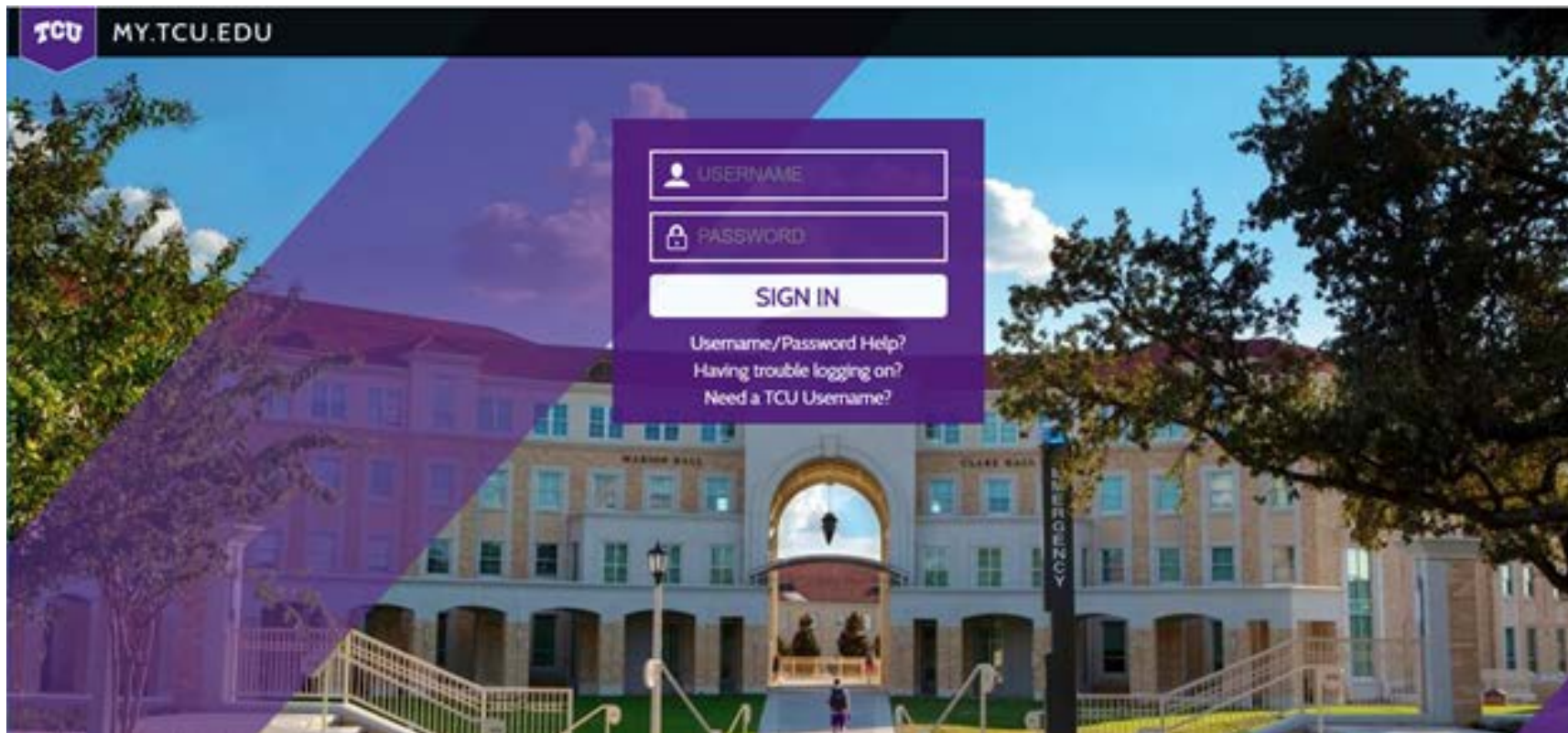
WEB: WWW.HOUSING@TCU.EDU



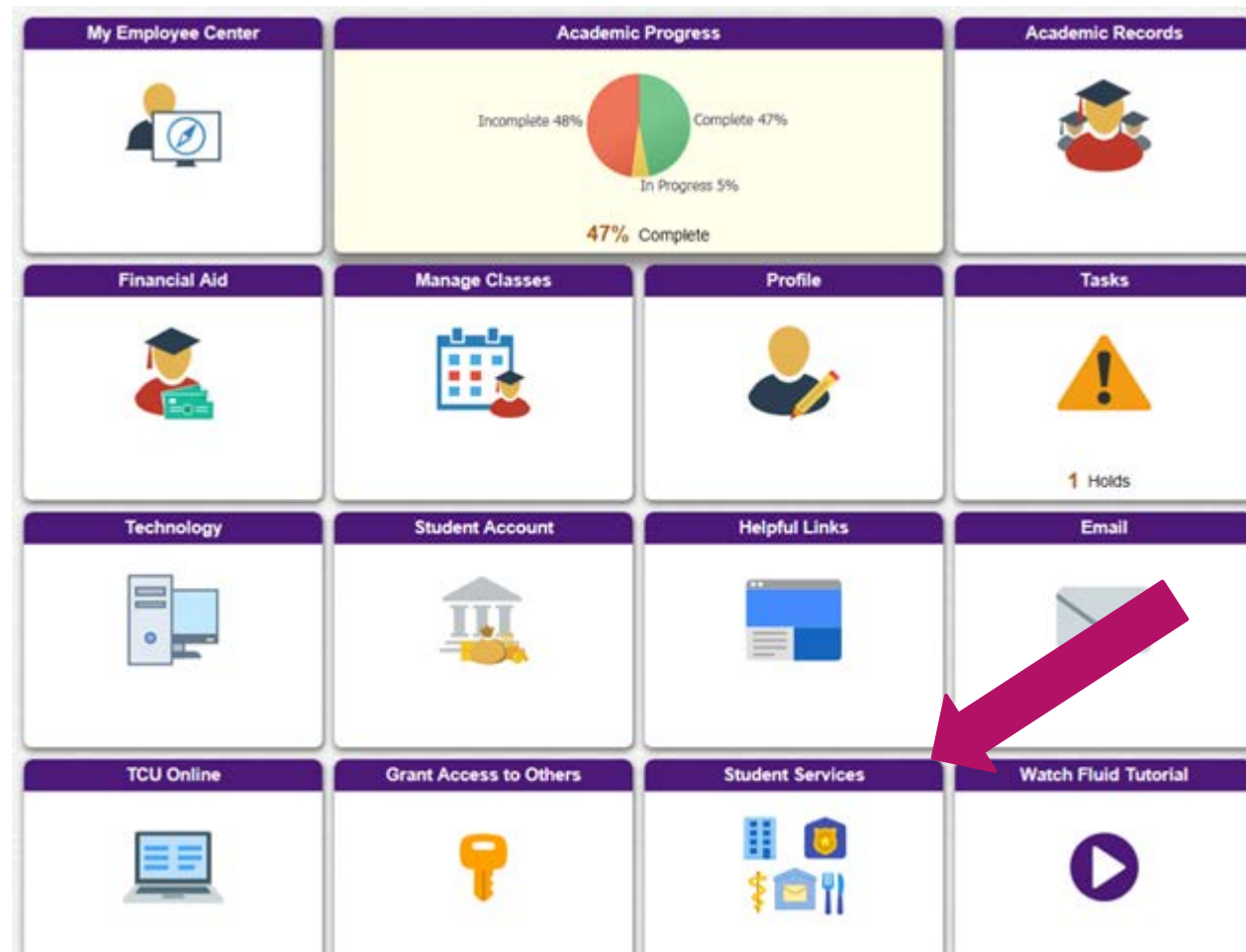
STUDENT
AFFAIRS

Housing & Residence Life

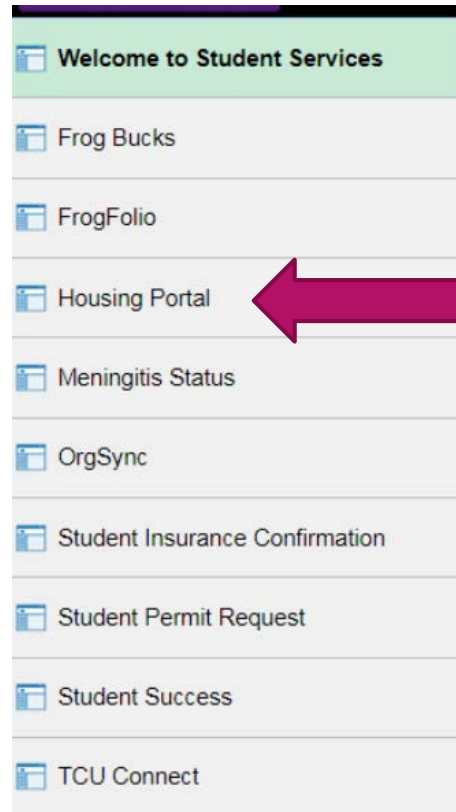
Log into my.tcu.edu



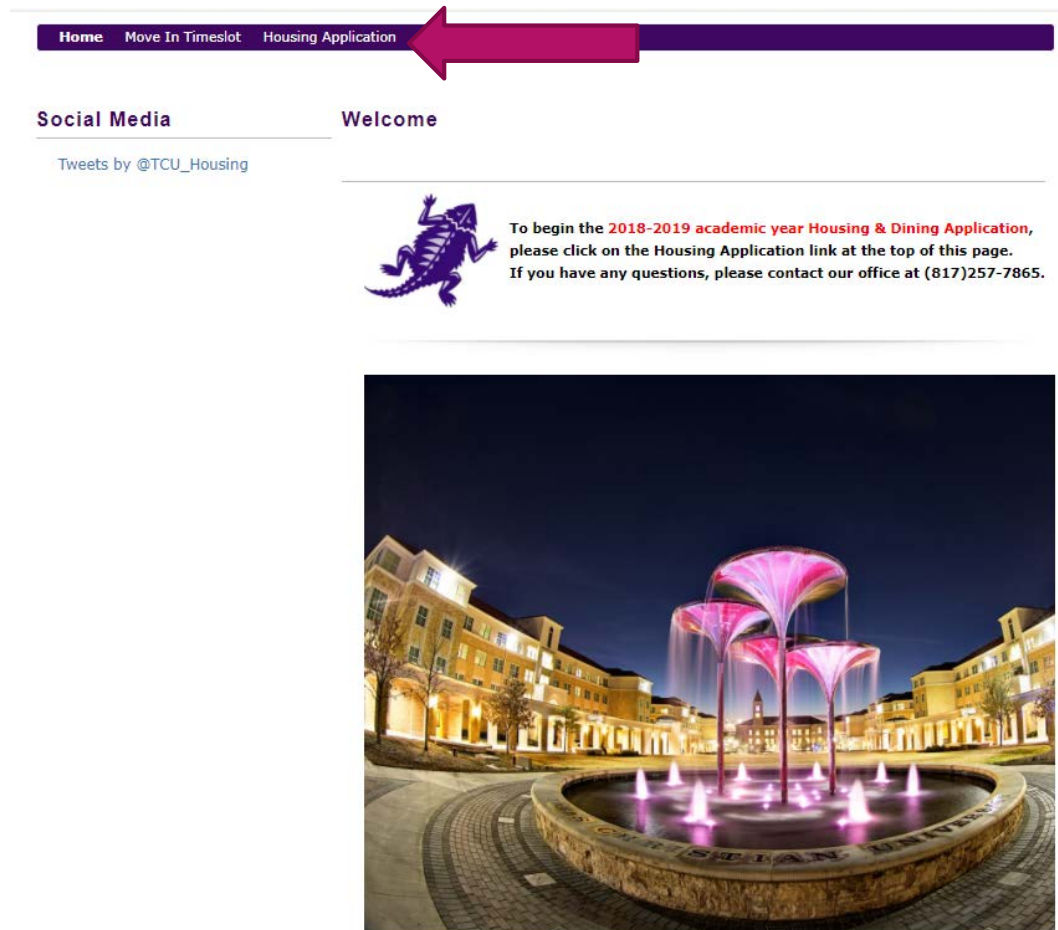
Click on the Student Services icon



Click on the Housing Portal link



Click on the Housing Application link at the top of this page



Click on the Academic Year

[Home](#) [Move In Timeslot](#) [Housing Application](#) [RA/CRA Application](#)

Term Selector



To begin the **2018-2019 Housing & Dining Application**, please select the academic year and click "Save & Continue" at the bottom of this page. If you have any questions, please contact our office at (817)257-7865.

☒ Academic Year 2018-2019

[Save & Continue](#)

Click the "Start Application" at the bottom of this page



Welcome

- To continue your 2018-2019 Housing Application, please click "Start Application" at the bottom of this page.

(Step 1 of 13)

[Start Application](#)

Verify your Contact Information

Housing Application Menu | Applying for **Academic Year 2018-2019 - Sophomore**

Application Information



Contact Information

- To update your contact information, please go to my.tcu.edu and click on Student Center. Click "Continue" at the bottom.

(Step 3 of 13)



Last Name:

.StarRez

First Name:

.test2

Middle Name:

Preferred Name/Nickname:

Primary Emergency Contact

Contact Relationship:

Phone Number:

Cell Phone Number:

Secondary Emergency Contact

Emergency Contact Name:

Contact Relationship:

Phone Number:

Cell Phone Number:

Continue


Review the Academic Year Campus Housing License

Academic Year Campus Housing License

- Once you've read the Academic Year Campus Housing License, click "I Agree" at the bottom.

(Step 4 of 13)

Please review and/or print the 2018-2019 Academic Year Housing License, below:



Campus Housing License
Fall 2018 & Spring 2019 Academic Year

TERMS OF LICENSE
I understand this is a **full academic-year** Housing License to occupy a space in Texas Christian University's campus residential community for Fall 2018 **and** Spring 2019. The occupancy period begins August 18, 2018 and ends May 11, 2019. If I am entering for Spring 2019, the occupancy period begins January 19, 2019. If I have not checked into my room before 8:00am (CST) on the first class day, my space may be cancelled and I will be held financially responsible for room charges for the upcoming semester.

RATE AGREEMENT & PAYMENT
I understand that by paying or receiving a waiver of the \$900 non-refundable Enrollment Deposit, I am agreeing to all terms and conditions of this academic-year Campus Housing License.

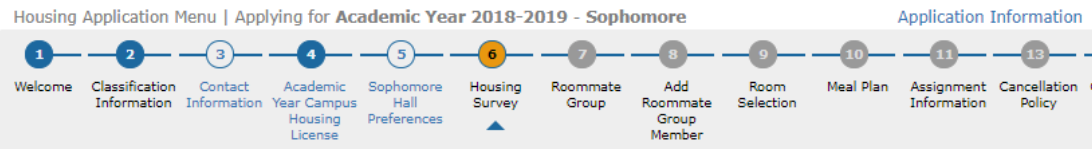
RESIDENCY REQUIREMENT
If I have been out of high school for less than two years, I am required to live on campus, unless I meet one of the following criteria:

*21 years of age or older before the first class day

*Veteran

Click to open on a separate tab, [here](#)

Housing Survey...please be honest!!!



Housing Survey

- Students, please answer all questions honestly. Then click "Save & Continue".

(Step 6 of 13)

Smoking

How often do you smoke?

TCU is a tobacco/smoke/vape-free campus.



Drinking

How often do you drink?



Bedtime

I tend to go to bed at...



Wake Time

I tend to wake up at...



Bedtime

I tend to go to bed at...



Wake Time

I tend to wake up at...



Cleanliness

I tend to keep my room...



Visitors

I like visitors in my room...



Save & Continue

Sophomore Hall Preferences

Sophomore Hall Preferences

- You must select 3 hall preferences and then click "Save & Continue" at the bottom. Preferences cannot be guaranteed.

(Step 5 of 13)



****Students who plan to live in their Fraternity or Sorority Chapter Facility need to select "Worth Hills Village" as Hall Preference 1 and any other halls for preferences 2 and 3.
You will be assigned by Fraternity & Sorority Life.****

Hall Preference

Worth Hills - PE Clark Hall ▼

Hall Preference 1

PE Clark Hall ▼

Hall Preference

GrandMarc ▼

Junior/Senior Hall Preferences

Junior & Senior Hall Preferences

- You must select 3 hall preferences and then click "Save & Continue" at the bottom.

(Step 6 of 13)

Students living in Village East must purchase cable and internet separately.

****Students who plan to live in their Fraternity or Sorority Chapter Facility need to select "Worth Hills Village" as Hall Preference 1 and any other halls for preferences 2 and 3. You will be assigned by Fraternity & Sorority Life.****

Hall Preference

Tom Brown/Pete Wright - Mullins ▼

Hall Preference 1

Mullins ▼

Hall Preference

Worth Hills - Marion Hall ▼

Hall Preference 2

Marion Hall ▼

Hall Preference

Worth Hills - PE Clark Hall ▼

Hall Preference 3

PE Clark Hall ▼

Roommate Groups...up to 4 students per Group

Roommate Group

- If you do not have a preferred Roommate Group, please click "Save & Continue" at the bottom.

(Step 7 of 12)

If you have a preferred Roommate Group, please refer to the instructions below.

Step 1 - Creating a Roommate Group:

1. The Group Leader should click on "Create a new Group".
2. The Group Leader should create the Group Name and Group Password.

Step 2 - Adding members to the Roommate Group:

1. Group Members can add themselves to the Roommate Group by clicking on "Add Yourself to a Group" below and then entering the Group Name and Group Password.

All Roommate Group information must be complete before March 9.

Group Members

Options

[Add yourself to a group](#)

If you know the group name and password, you can add yourself to a group

[Create a new group](#)

You will become the leader of the new group and can add other members

****It is your responsibility to monitor the status of your Roommate Group.****

Save & Continue

Creating a Roommate Group...

- ▶ You must identify who will be the Roommate Group Leader and that person will click on "Create a new group" on their application.
- ▶ The Roommate Group Leader will create a Group Name and Group Password
- ▶ The Roommate Group Leader will then click "Save & Continue" to return to the main Roommate Group Page.

Roommate Group -

- Enter the information below and click "Save & Continue" at the bottom.

Group Name:

Group Password:

Confirm Group Password:

[Save & Continue](#)

Joining a Roommate Group...

- ▶ From the main Roommate Group page, students with a COMPLETE Housing Application can add themselves to an existing Roommate Group by clicking on "Add Yourself to a Group".
- ▶ The student will enter the Group Name and the Group Password and then click "Save & Continue".

Roommate Group -



Enter the details of the group you wish to join

Name:

Password:

[Save & Continue](#)

Removing a Roommate Group Member

- ▶ ONLY the Roommate Group Leader can remove members of their Roommate Group or a student can remove himself/herself.
- ▶ From the main Roommate Group page, the Group Leader can click the “Delete” button under the member they wish to remove from the Group.
 - ▶ The student who is being removed from the Group will receive an email stating this and they will have the opportunity to form/join another Roommate Group while the Housing Application is open.

Group Members - Holla2018

.test2. (Age: 36)

Group Leader

[View Profile](#)

.test3. (Junior, Age: 36)

[Delete](#) | [View Profile](#)



Deleting a Roommate Group...

- ▶ ONLY the Roommate Group Leader can delete a Roommate Group.
- ▶ This can only be done while the Housing Application link is open.
- ▶ From the main Roommate Group page, the Group Leader can click on "Delete this group" and he/she can then form/join another Group.
- ▶ All members of the Group will receive an email stating the Group has been deleted by the Roommate Group Leader and they can log in and form/join another Roommate Group.

Group Members

.test2. (Age: 36)

Group Leader

[View Profile](#)

.test3. (Junior, Age: 36)

[Delete](#) | [View Profile](#)

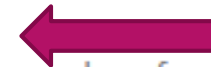
Options

[Add Roommate Group Member](#)

Search for roommates by entering their details

[Delete this group](#)

This will remove all members from the group, and then delete the group



Leaving a Roommate Group...

- ▶ You can leave your existing Roommate Group by clicking on the "Leave this Group" from the main Roommate Group page.
- ▶ The Group Leader will receive an email stating that you left so he/she can have other students join their Group.
- ▶ If you wish to add yourself to a different group, you will have access to do so on the main Roommate Group page.

Roommate Group

- If you do not have a preferred Roommate Group, please click "Save & Continue" at the bottom.

(Step 7 of 13)

If you have a preferred Roommate Group, please refer to the instructions below.

Step 1 - Creating a Roommate Group:

1. The Group Leader should click on "Create a new Group".
2. The Group Leader should create the Group Name and Group Password.

Step 2 - Adding members to the Roommate Group:

1. Group Members can add themselves to the Roommate Group by entering the Group Name and Group Password.

****It is your responsibility to monitor the status of your Roommate Group.****

Group Members - Holla2018

.test2. (Sophomore, Age: 36)

Group Leader

[View Profile](#)

.test3. (Age: 36)

[Leave Group](#) | [View Profile](#)

Options

[Add Roommate Group Member](#)

Search for roommates by entering their details

[Leave this group](#)

This will remove you from the group



[Save & Continue](#)

Meal Plan Selection

Meal Plan

- Select a Meal Plan from the drop down menu, then click "Save & Continue".

(Step 10 of 13)

If you have a dietary restriction based on a health/medical need that may impact your residence hall assignment, you must contact the Center for Academic Services at (817)257-6567.



You must select from the meal plan options below. If you confirm an assignment in an apartment community, you will have the opportunity to log back into this page and change your dining plan to the Limited 50.

If you are a Junior or Senior living in Sandage/McCart, Village East or GrandMarc, you can remove your meal plan by emailing housing@tcu.edu with your name, TCU ID# and meal plan cancellation request before Wednesday, September 5, 2018.

Assignment Information

- ▶ You must click “Save & Continue” to complete your Housing Application.



Assignment Information

- Your room and roommate information will be posted here.

(Step 11 of 13)

.StarRez, .test2

Term: Academic Year 2018-2019
Dates: 8/18/2018 - 12/15/2018

[Save & Continue](#)

Application Information

- ▶ Once you secure an assignment, your room and roommate information will be posted to this page.

Application Information

- This is an informational page only.

If you have completed all required steps, you may log off

.StarRez, .test2

Term:	Academic Year 2018-2019
Dates:	8/18/2018 - 12/15/2018
Status:	<div><div>✔ Applied : 11/1/2017 2:58:00 PM</div><div>✔ Contract Signed</div><div>✔ Application Complete</div></div>

Room Reservation Details

Room:	McCart 109A (XL-Full Bed)
Room Type:	2Bed 2Bath
Location:	Sandage/McCart Apartments - McCart
Floor:	1st Floor

Occupancy Information

Beds	Occupants
McCart 109A	.test2. (8/18/2018 - 12/15/2018)
McCart 109B	- Empty -

[View Profile](#)

Assignment Cancellation Policy

To request a cancellation of your housing, please email Housing & Residence Life at housing@tcu.edu with your name, TCU ID# and reason for cancellation.

ASSIGNMENT CANCELLATION POLICY *(Cancellation fees do not apply to students who withdraw from TCU)*

****If I have not been assigned at the time of my cancellation, I will not be assessed a cancellation fee.****

<u>Cancellation Schedule</u>	<u>Fall Housing Selection</u>	<u>Spring Housing Selection</u>
Before February 15	No Cancellation Fee	No Cancellation Fee
February 16 – April 30	\$1,000 Cancellation Fee	No Cancellation Fee
May 1 – June 1	\$2,000 Cancellation Fee	\$1,000 Cancellation Fee
June 2 – July 1	\$3,000 Cancellation Fee	\$2,000 Cancellation Fee
July 2 – Move-In	\$4,000 Cancellation Fee	\$3,000 Cancellation Fee
After Move-In	Full Semester Charges	Full Semester Charges

I understand that this is a **FULL ACADEMIC YEAR** housing agreement and I cannot move off campus for the spring semester while remaining a TCU student (unless I meet one of the approved criteria below).

*Participation in a TCU Study Away Program

*Marriage (copy of valid marriage license required)

*Moving Home to live with my parent or legal guardian in Fort Worth

*Withdrawal

*Graduation

Fall 2018 Move-In Information

- ▶ Wednesday, August 8
 - ▶ Saturday, August 11
 - ▶ Wednesday, August 15
 - ▶ Saturday, August 18 – Fraternity Chapter Residents
-
- ▶ Please visit our website: www.housing.tcu.edu for the most updated information about Move-In.