

# Summer School Housing Application

TCU Housing & Residence Life

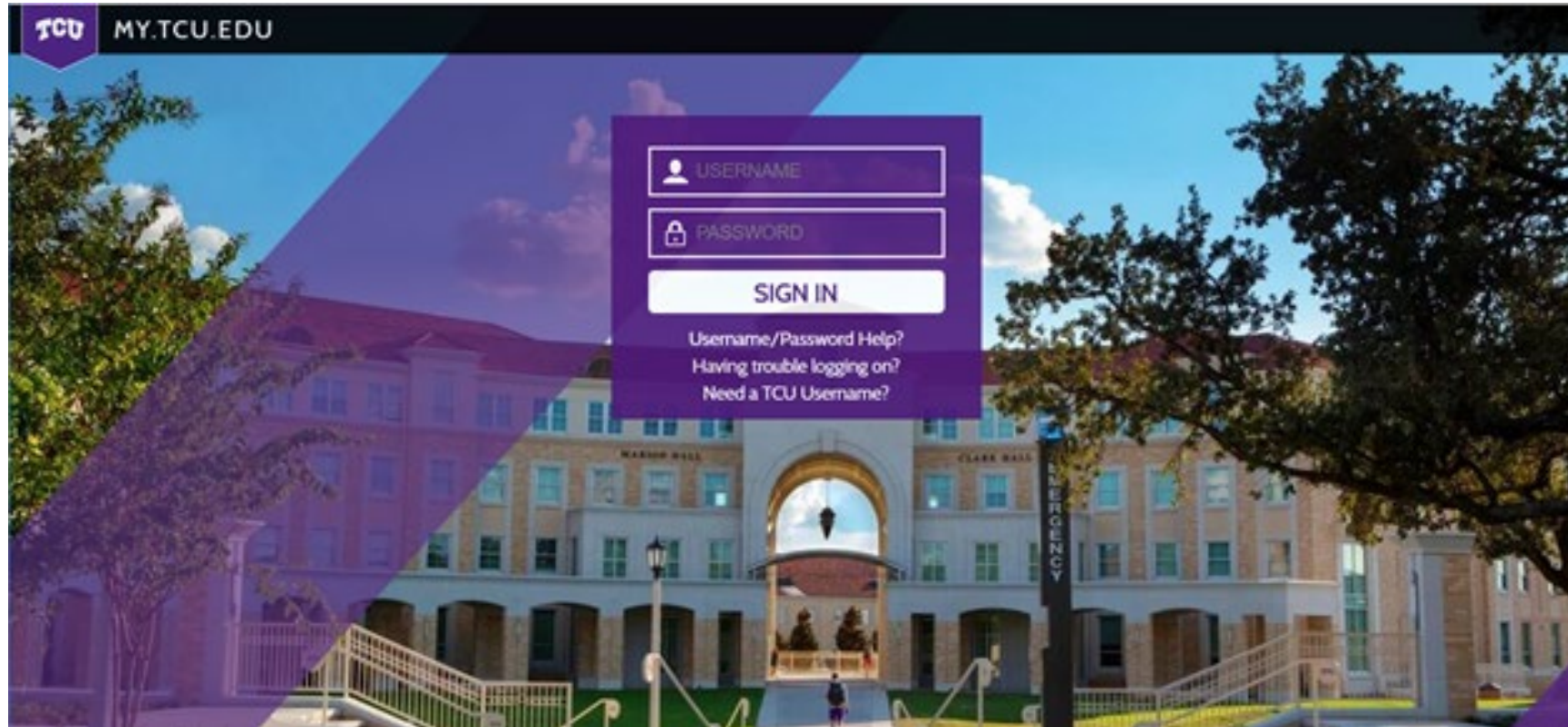
PE Clark Hall, Garden Level

Phone: (817)257-7865

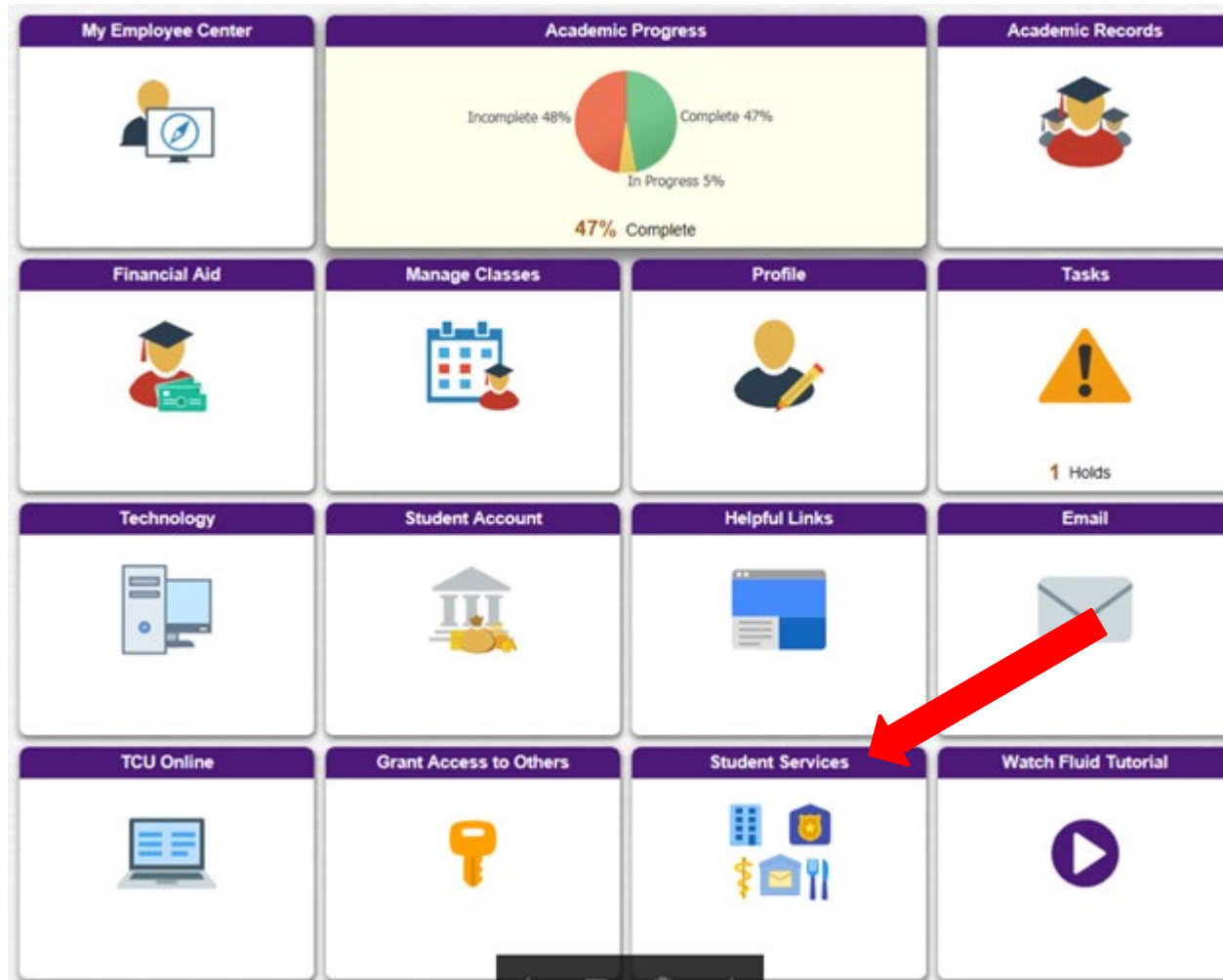
Email: [housing@tcu.edu](mailto:housing@tcu.edu)

Web: [www.housing.tcu.edu](http://www.housing.tcu.edu)

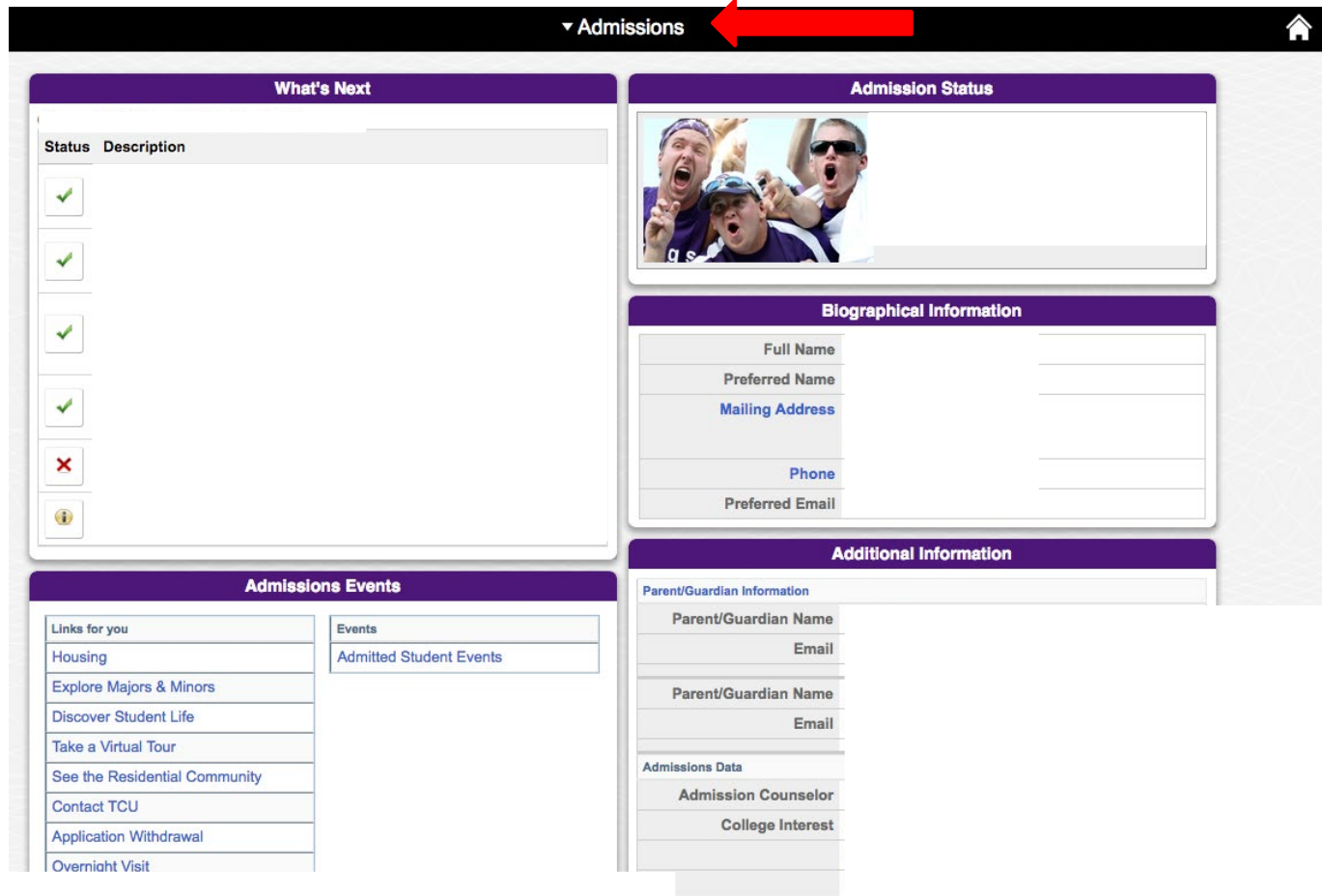
# Log into my.tcu.edu



# Current Students: Click on the Student Services Icon



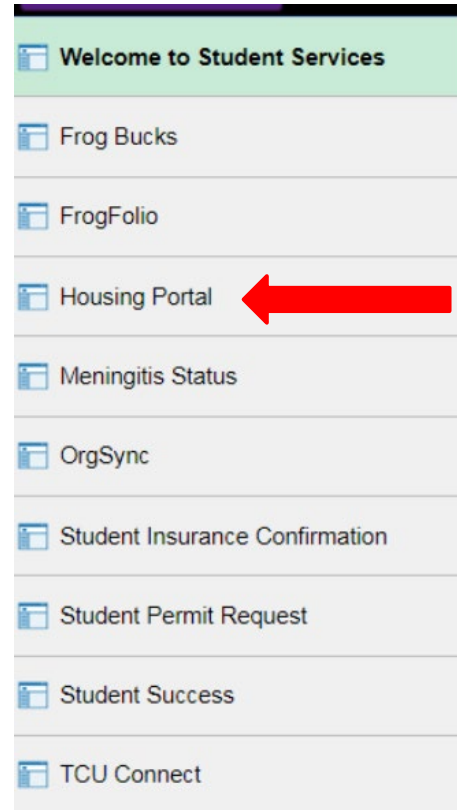
# Incoming Students: Click on the arrow next to Admissions



The screenshot shows a web portal interface for incoming students. At the top, a black navigation bar contains a dropdown menu labeled "Admissions" with a red arrow pointing to it, and a home icon on the right. The main content area is divided into several sections:

- What's Next:** A table with columns "Status" and "Description". The "Status" column contains icons: four green checkmarks, one red X, and one information icon.
- Admission Status:** A section with a photo of three cheering students. Below the photo are input fields for "Full Name", "Preferred Name", "Mailing Address", "Phone", and "Preferred Email".
- Admissions Events:** A section with two columns of links. The left column is titled "Links for you" and includes: Housing, Explore Majors & Minors, Discover Student Life, Take a Virtual Tour, See the Residential Community, Contact TCU, Application Withdrawal, and Overnight Visit. The right column is titled "Events" and includes: Admitted Student Events.
- Additional Information:** A section with two sub-sections: "Parent/Guardian Information" (with fields for Parent/Guardian Name and Email) and "Admissions Data" (with fields for Admission Counselor and College Interest).

# Click on the Housing Portal link



# Welcome



STUDENT  
AFFAIRS

Housing & Residence Life

[Home](#) [Housing Application](#)



## Social Media

Tweets by @TCU\_Housing

## Welcome



To begin the **Fall 2019-Spring 2020 Housing Application OR the Summer 2019 Housing Application**, please click on the **Housing Application** link at the top.

# Term Selector

## Term Selector

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To continue, please select the term and click "Save & Continue".

Academic Year

Summer

Save & Continue

# General Information

## Welcome

- Please read the information below and then click "Start Application".

(Step 1 of 8)

### **General Information:**

If you are a current or incoming student registered for summer school 2019, you are eligible for summer school housing, which will be located in Sherley Hall. If you are a current TCU student who is not enrolled for summer school and need housing due to affiliation with a TCU program, you will have the opportunity to submit a request on the Session Selection page of this application. If you are a Spring 2019 graduate, you are not eligible for summer housing. All residence halls are smoke/tobacco/vape-free. Summer hall staff members are available 24 hours per day. Contact information will be posted at the Sherley Hall front desk.

### **Summer School Housing Rates:**

The rate for summer school housing is \$45 per night, and you will be assigned into a double or triple occupancy room with an XL-Twin bed. Sherley Hall has community-style restrooms.

### **Summer Meal Plan:**

The summer meal plan is included in your room rate of \$45 per night and provides 15 swipes per week into Market Square, \$40 Campus Cash (May session), \$50 (June session) and \$50 (July session). The swipes reset every Monday morning and do not rollover week-to-week. Campus Cash is non-refundable and will not rollover to the Fall 2019 semester. All aspects of your summer meal plan must be used by August 2, 2019. To view dining hours of operation for summer, please visit: [www.tcu.sodexomyway.com](http://www.tcu.sodexomyway.com).

### **Residence Hall Access:**

Sherley Hall exterior doors remain locked 24 hours per day and is only accessible with your TCU ID Card once you have been given a summer assignment. If you are new to TCU or you have lost your TCU ID Card, you must go to the ID Card Center, located on the 2nd floor of the Brown-Lupton University Union to have an official TCU ID Card made.

### **Move-In Information:**

**May Session:** The date for current residents to move into their summer housing assignment will be Tuesday, May 14 from 3:00pm-10:00pm. Please go to the Sherley Hall desk and staff members will be available to assist you. You will need to move all of your items out of your current spring assignment before Wednesday, May 15.

**June Session:** You can move-in on Sunday, June 2 from 11:00am-1:00pm. Please go to the Sherley Hall desk and staff members will be available to assist you.

**July Session:** You can move-in on Sunday, July 7 from 11:00am-1:00pm. Please go to the Sherley Hall desk and staff members will be available to assist you.



# General Information (con't)

## **Move-In Information:**

**May Session:** The date for current residents to move into their summer housing assignment will be Tuesday, May 14 from 3:00pm-10:00pm. Please go to the Sherley Hall desk and staff members will be available to assist you. You will need to move all of your items out of your current spring assignment before Wednesday, May 15.

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**July Session:** You can move-in on Sunday, July 7 from 11:00am-1:00pm. Please go to the Sherley Hall desk and staff members will be available to assist you.

## **Move-Out Information:**

**May Session:** Saturday, June 1 by 12:00pm

**June Session:** Saturday, July 6 by 12:00pm

**July Session:** Saturday, August 3 by 12:00pm if you are not living on-campus for Fall 2019. If you are moving to a different room on-campus for Fall 2019, you will move to that space on Wednesday, August 7 between 9:00am - 12:00pm; and additional information will be sent to your TCU email account. \*If you are moving to a fraternity chapter facility in the fall, you must find off-campus housing until you are approved to move-in on Saturday, August 24.\*

You must remove all of your items, clean your space and return your room key to an RA Staff member to avoid charges being placed on your student account.

# Session Selection

## Session Selection

- Select all sessions that apply and then click "Save & Continue".

(Step 2 of 8)

## Summer Sessions of Stay

May Session (May 13 - May 31):

June Session (June 3 - July 5):

July Session (July 8 - August 2):

Other:

## Preferred Roommate Information

Enter the name and TCU ID# of your preferred roommate. If you do not have a preferred roommate, you may move to the next screen.

Roommate Request Name:

Roommate Request TCU ID#:

[Save & Continue](#)

# Other Details

(Only if you selected “Other” on the Session Selection page)

## Other Details

- You indicated "Other" on the Session Selection page. Please complete the information below and click "Save & Continue".

(Step 3 of 9)

Please provide an explanation below for your request for Summer housing without being enrolled in Summer School.

Please select your requested check-in date:



Please select your requested check-out date:



**Save & Continue**

# Contact Information

## Contact Information

- To update your contact information, please go to [my.tcu.edu](http://my.tcu.edu) and click on Student Center. Click Continue at the bottom.

(Step 4 of 9)



Last Name:

.StarRez

First Name:

.test2

Middle Name:

# Summer Housing License

## Summer Campus Housing License

- Once you've read the Summer Housing License, click "I Agree" at the bottom.

(Step 5 of 9)

### TERMS OF LICENSE

I understand this is a Campus Housing License to occupy a space at Texas Christian University's campus residential community for Summer 2019. The occupancy period begins May 14, 2019 and ends August 2, 2019. If I have not checked into my room before 8:00am (CST) on the first class day, my space may be cancelled and I will be held financially responsible for room charges for the remainder of the summer session. If I have a Fall 2019 on-campus assignment, I may move to that space at the end of the July session at no extra cost. (Some exclusions apply.)

### LICENSE AGREEMENT

By applying for summer housing, I acknowledge that I understand and agree to all terms and conditions of this License.

### ELIGIBILITY

I understand that in order to be eligible for occupancy within a residential community, I must be enrolled in summer school and be in good financial standing at Texas Christian University. If I am under the age of 17 or over the age of 25, I must be approved to occupy a space by the Director of Housing & Residence Life or his designee.

### UNIVERSITY SPACE/REASSIGNMENT

I understand that I am entering into an agreement to occupy a space within the residential community at Texas Christian University and that placement in a particular hall and/or with a particular roommate is not guaranteed. I understand that Housing & Residence Life reserves the right to reassign me to a different space or adjust the occupancy of my room to maximize space utilization or to satisfy other Texas Christian University needs. I am not permitted to assign or sublet my housing space.

### POLICIES & PROCEDURES

I understand and agree to abide by all rules, regulations, policies and procedures pertaining to Texas Christian University students as outlined in the TCU Student Handbook and housing policies, found online at [www.housing.tcu.edu](http://www.housing.tcu.edu). Students who are found to be in violation of university policy may be required to change room assignments or vacate university housing, as directed by the Director of Housing & Residence Life or his designee.

### PERSONAL PROPERTY INSURANCE

I understand that TCU does not provide any insurance coverage for my benefit and is not responsible for theft, destruction, damage, loss of money, valuables or other personal property belonging to me or in my custody for any cause, whether such loss occurs in my room or residential community. I am responsible for insuring my personal belongings, including losses due to fire, smoke, water, theft or vandalism.

# Summer Housing License (con't)

## **CANCELLATION**

I understand I must provide written notification of my cancellation to Housing & Residence Life at [housing@tcu.edu](mailto:housing@tcu.edu) before check-in for each summer session to avoid being assessed a \$50 cancellation charge.

## **CHECK-OUT**

I understand that if my student status at TCU is changed due to withdrawal from the University or from Summer School, I must completely check-out of my housing within 48 hours. I understand I will be responsible for the pro-rated housing & dining charges accrued upon the time of my check-out. In addition, I am responsible for any additional cleaning costs and/or damages incurred and any charges will be posted directly to my TCU student account.

## **DINING PLAN REQUIREMENT**

I understand I am required to have a summer dining plan, unless I live in the GrandMarc, Village East or Sandage/McCart apartments. I may add Frog Bucks to my account at any time, in addition to my required dining plan. I understand that the off-campus Frog Bucks program is managed by a third-party entity (CBORD) and not TCU. I understand that CBORD will not provide my personally identifiable information to third parties or mass marketers without my consent. CBORD has access to student information for the limited purposes of managing the off-campus Frog Bucks program and CBORD shall not use this information for any other purpose. I agree to all my Frog Bucks transaction information to be shared with the CBORD.

## **IDEMNIFICATION**

Each student, the subject to this License, agrees to indemnify and hold TCU, its officers, directors, employees and agents (collectively the "Indemnities") harmless from any claims or causes of action brought against the Indemnities for any loss suffered by the Indemnities as a result of any breach of this License by any student or as a result of any act or omission of any student.

## **FINAL DISCLOSURE**

By accepting this License, I agree that I have read and understand the terms, conditions and stipulations of this License, the TCU Student Code of Conduct and all TCU Housing policies.

## **TITLE IX STATEMENT**

TCU is committed to providing a positive learning and working environment and prohibits discrimination and harassment on the basis of age, race, color, religion, sex, sexual orientation, gender, gender identity, gender expression, national origin, ethnic origin, disability, genetic information, covered veteran status, and any other basis protected by law. Title IX also prohibits discrimination and harassment in all educational programs and activities of a school, including academic, extracurricular, athletic, housing, and other programs and activities. This protection extends to conduct that occurs both on and off University property.

I Agree

# Housing Survey

Students, please answer all questions honestly!

## Smoking

How often do you smoke cigarettes?

TCU is a tobacco/smoke/vape-free campus.



## Drinking

How often do you drink alcohol?



## Bedtime

I tend to go to bed at...



## Wake Time

I tend to wake up at...



## Cleanliness

I tend to keep my room...



## Visitors

I like visitors in my room...



Every effort is made to accommodate student preferences; however, placement in a particular room and/or with a particular roommate cannot be guaranteed.

Save & Continue

# Submit!

## Submit

- You must click on "Submit Application" to finish.

(Step 7 of 9)



.StarRez, .test2

**Term:**

Summer

**Dates:**

[Submit Application](#)



# Summer Move-In Information



## **Move-In Information:**

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You must remove all of your items, clean your space and return your room key to an RA Staff member to avoid charges being placed on your student account.

**For more information, please visit: [www.housing.tcu.edu](http://www.housing.tcu.edu) or check your TCU email!**

Save & Continue

# Summer Assignment Information

## Assignment Information

- Your Summer 2019 room and roommate information will be posted here.

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**.StarRez, .test2**

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<b>Term:</b>	Summer 2019
<b>Dates:</b>	5/14/2019 - 8/2/2019
<b>Status:</b>	<ul style="list-style-type: none"><li>✔ Applied : 4/15/2019 4:39:00 PM</li><li>✔ Contract Signed</li><li>✔ Application Complete</li></ul>

# Summer Housing Cancellation

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If your plans have changed and you no longer need on-campus housing for Summer 2019, please email [housing@tcu.edu](mailto:housing@tcu.edu) with your name, TCU ID# and reason for cancellation.

If you cancel your summer assignment after you have checked-in/received a room key, you may be assessed a cancellation fee.